

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O Box. No. 1075, Opp. NLSIU Nagarbhavi, Bangalore - 560 072 India

VISION

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

MISSION

- ☞ To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;*
- ☞ To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;*
- ☞ To encourage self-evaluation, accountability, autonomy and innovations in higher education;*
- ☞ To undertake quality-related research studies, consultancy and training programmes, and*
- ☞ To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.*

Value Framework

To promote the following core values among the HEIs of the country.

- Contributing to National Development*
- Fostering Global Competencies among Students*
- Inculcating a Value System among Students*
- Promoting the Use of Technology*
- Quest for Excellence*

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*Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance Report (AQAR)
in Accredited Institutions*

Introduction

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

The guidelines provided in the following pages will guide and facilitate the institution in the creation and operation of the Internal Quality Assurance Cell (IQAC). The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation it can inculcate in all the constituents of the institution. It will not be yet another hierarchical structure or a record-keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies to remove deficiencies and enhance quality like the 'Quality Grades' in industries.

Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) The relevance and quality of academic and research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of evaluation procedures;

- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

Functions

Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters of higher education;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality;
- i) Development of Quality Culture in the institution;
- j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

Benefits

IQAC will facilitate / contribute

- a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- c) Provide a sound basis for decision-making to improve institutional functioning
- d) Act as a dynamic system for quality changes in HEIs;
- e) Build an organised methodology of documentation and internal communication.

Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. A few senior administrative officers
3. Three to eight teachers
4. One member from the Management
5. One/two nominees from local society, Students and Alumni
6. One/two nominees from Employers /Industrialists/stakeholders
7. One of the senior teachers as the coordinator/ Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below

- ♦ It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- ♦ It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.
- ♦ The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

The role of coordinator

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior person with expertise in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic

/administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is preferable that the coordinator may have sound knowledge about the computer, its various functions and usage for effective communication.

Operational Features of the IQAC

Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve the mandate to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC has to ensure that whatever is done in the institution for 'education' is done efficiently and effectively with high standards. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning.

The coordinator of the IQAC and the secretary will have a major role in implementing these functions. The IQAC may derive major support from the already existing units and mechanisms that contribute to the functions listed above. The operational features and functions discussed so far are broad-based to facilitate institutions towards academic excellence and institutions may adapt them to their specific needs.

Monitoring Mechanism

The institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC. A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MR) to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well quality sustenance initiatives undertaken by them.

The Annual Quality Assurance Reports (AQAR) may be the part of the Annual Report. The AQAR shall be approved by the statutory bodies of the HEIs (such as Syndicate, Governing Council/ Board) for the follow up action for necessary quality enhancement measures.

The Higher Education Institutions (HEI) shall submit the AQAR regularly to NAAC. The IQACs may create its exclusive window on its institutional website and regularly upload/ report on its activities, as well as for hosting the AQAR.

The NAAC Accredited institutions need to submit only the soft copy as word file (.doc/.docx) through e-mail (capuaqar@gmail.com). The file name needs to be submitted with Track ID of the institution and College Name. For example MHC0GNI6601-Samudra Arts and Science College, Talianegun-Maharashtra.doc or EC_32_A&A_143 dated 3-5-2004-Samudra Arts and Science College, Talianegun-Maharashtra.doc. The Higher Education Institutions need not submit the printed/hard copy to NAAC. The acknowledgements would be sent to the institutions through e-mail.

Mandatory Submission of AQAR by IQAC

So far submission of AQARs was not a Mandatory requirement for Institutions applying to NAAC 2nd and subsequent cycles of Assessment and Accreditation (A&A). It has now been decided by the Executive committee of NAAC that **regular submission of AQARs should be made mandatory for 2nd and subsequent cycles of accreditation**

In view of the decision of **Executive Committee of NAAC** the following will be the pre-requisites for submission of LCI for all Higher Education Institutions (HEIs) opting for 2nd and subsequent cycles of A&A **with effect from 16th September 2016**:

- Having a functional IQAC
- The minutes of IQAC meeting and compliance to the decisions should be uploaded on the institutional website.
- Mandatory submission of AQARs on a regular basis for institutions undergoing the second and subsequent cycles of Assessment and Accreditation by NAAC
- Upload the AQAR's on institutional website for access to all stakeholders.

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

Part - A

AQAR for the year (for example 2015-16)

2017-18

1. Details of the Institution

1.1 Name of the Institution

Govt. Danveer Tularam
College, Utai

1.2 Address Line 1

Utai

Address Line 2

Durg

Gt./Town

Durg

State

Chhattisgarh

Pin Code

491107

Institution e-mail address

gdtcollege@gmail.com

Contact Nos.

07882673756

Name of the Head of the Institution:

Dr. Maheshchandra
Sharma

Tel. No. with STD Code:

07882673756

Mobile:

9426553499

Name of the IQAC Co-ordinator:

Dr. A. A. Khan

Mobile:

9425243491

IQAC e-mail address:

gdtcollege@gmail.com

1.3 NAAC Track ID (For ex. MFCOGN 18879)

CHCOGN19027

1.4 NAAC Executive Committee No. & Date:

(For Example EC 32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

ECCSCD07/A8A/05 dated
27/05/2015

1.5 Website address:

www.gdt-college.com

Web-link of the AQAR:

www.gdt-college.com

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.18	2015	5
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD MM YYYY

27/06/2015

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 12-07-2017 (DD MM YYYY)
- ii. AQAR _____ (DD MM YYYY)
- iii. AQAR _____ (DD MM YYYY)
- iv. AQAR _____ (DD MM YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg ACTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/ Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Hemchand Yadav University
 Buxar, C.C.

1.13 Special status conferred by Central/ State Government-- UGC/ CSIR/ DST/ DBT/ ICMR etc

Autonomy by State/ Central Govt. / University

University with Potential for Excellence UGC- CPE

DST Star Scheme UGC- CE

UGC- Special Assistance Programme DST- HST

UGC- Innovative PG programmes Any other (Specify)

UGC- COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/ Conferences/ Workshops/ Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) The mes

2.14 Significant Activities and contributions made by IQAC

- 1) ``UDAAN`` - For the guidance and coaching of talented students to prepare for UPSC and PSC exam an institution has been stabilised in the college in which the principal and the professor contribute 500 Rs/month.
- 2) Neki ki diwar - It is help the poor and needy students of the college only. In this program old/new cloths utensils water bottle etc are exhibited in counter.
- 3) **Vriksh Mitra Scheme** was introduced by contributing plant and tree guard by every staff member in their name.

2.15 Plan of Action by IQAC/ Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<i>Attached</i>	<i>Attached</i>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

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Part - B

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	4	NIL	3	
UG	15	NIL	3	1
PG Diploma	NA	NA	NA	NA
Advanced Diploma	NA	NA	NA	NA
Diploma	NA	NA	NA	NA
Certificate	NA	NA	NA	NA
Others	NA	NA	NA	NA
Total	19	NA	6	1
Interdisciplinary	NA	NA	NA	NA
Innovative	NA	NA	NA	NA

1.2 (i) Flexibility of the Curriculum CBCS/ Core/ Elective option/ Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	√
Trimester	NA
Annual	√

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

College is not authorised to revise syllabi as
--

1.5 Any new Department/ Centre introduced during the year. If yes, give details.

No

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	13	Nil	2	15

2.2 No. of permanent faculty with Ph.D

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
13	-	-	-	2	-	-	-	15	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

01 Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended seminars/ Workshops		15	
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning

Wifi campus multimedia interactive board teaching method have been adopted.

2.7 Total No. of actual teaching days during this academic year

191

2.8 Examination/ Evaluation Refor ns initiated by the Institution (for example: Open Book Examination, Bar Coding Double Valuation, Photocopy, Online Multiple Choice Questions)

Written test

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

04 - 04

as member of Board of Study/ Faculty/ Curriculum Development workshop

2.10 Average percentage of attendance of students

80%

2.11 Course/ Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students	Division
------------------------	-----------------------	----------

	appeared	Distinction %	I %	II %	III %	Pass %
B Sc	ATTACHED					
B Com						
B A						
M Sc.						
M A						

2.12 How does IQAC Contribute/ Monitor/ Evaluate the Teaching & Learning processes :

Class test, Quarterly, Half yearly and model tests are conducted

2.13 Initiatives undertaken towards faculty development

<i>Faculty/ Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	N1
UGC - Faculty Improvement Programme	N1
HRD programmes	N1
Orientation programmes	N1
Faculty exchange programme	N1
Staff training conducted by the university	N1
Staff training conducted by other institutions	N1
Summer / Winter schools, Workshops, etc.	N1
Others	N1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	02	N1	01
Technical Staff	04	N1	N1	N1

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC wing promotes teachers to take up research work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	N1	N1	N1	N1
Outlay in Rs. Lakhs	N1	N1	N1	N1

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	N1	N1	N1	N1
Outlay in Rs. Lakhs	N1	N1	N1	N1

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	03	
Non-Peer Review Journals	-	-	
e-Journals	-	-	
Conference proceedings		04	

3.5 Details on Impact factor of publications:

Range Average h-index Nbs. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	N1	N1	N1	N1
Minor Projects	N1	N1	N1	N1
Interdisciplinary Projects	N1	N1	N1	N1
Industry sponsored	N1	N1	N1	N1
Projects sponsored by the University/ College	N1	N1	N1	N1
Students research projects <i>(other than compulsory by the University)</i>	N1	N1	N1	N1

Any other (Specify)	N1	N1	N1	N1
Total	N1	N1	N1	N1

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		NBT			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/ College

Total

Type of Patent		Number
National	Applied	N1
	Granted	N1

3.16 No. of patents received this year

International	Applied	N1
	Granted	N1
Commercialised	Applied	N1
	Granted	N1

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
N1	N1	N1	N1	N1	N1	N1

3.18 No. of faculty from the Institution who are Ph. D Guides and students registered under them

06

02

3.19 No. of Ph. D awarded by faculty from the Institution

N1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

➤ Special camp in nearby villages at Gadadih, Patora and Uai.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total Sq m
Campus area	84982.39 Sq m	1086 Sq m		86068.39
Class rooms	4691 Sq m	672 Sq m	RUSA	5363
Laboratories	-			
Seminar Halls	-			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs 2.09	Govt.	
		Rs 2.71	JB	
Others - Furniture Purchased		Worth rs 28000	Govt	
Others - Books		272296	Govt	
Others - Green Board		139807	JB	

4.2 Computerization of administration and library

Office partially computerised but library is not computerised.

4.3 Library services:

	Existing	Newly added	Total
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	No.	Value	No.	Value	No.	Value
Text Books	11180	4839500	872	250000	12052	5089500
Reference Books	7736	2009000	204	50000	7940	2059000
e- Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	36	01	02	02		03	10	
Added	-	-	01	01	-	-		
Total	36	01	03	03		03	10	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking e-Governance etc.)

Wifi Campus

4.6 Amount spent on maintenance in lakhs :

i) ICT 100000

ii) Campus Infrastructure and facilities 800000

iii) Equipments 50000

iv) Others 100000

Total : 1050000

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

For the benefit of students, workshops were organised.
--

5.2 Efforts made by the institution for tracking the progression

Revised For the motivation of students time to time different awards were given

5.3 (a) Total Number of students

UG	PG	Ph. D	Others
1254	113		

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
93	360	80	783	-	1263	64	297	89	917	-	1367

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Experts from various fields are invited for the guidance of students

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	01	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

MYSY-225 students were guided

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1/ MYS Y	225	48 trainable, 11 hireble	06 hireable

5.8 Details of gender sensitization programmes

01.11.17 to 25.11.17 Legal rights of women
--

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals/awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	850	2223810
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised/ initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ NL _____

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision - Academic excellence, personality development, social orientation.
Mission - Enriching the youth for integral

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

College is not authorised to make any kind of changes in curriculum

6.3.2 Teaching and Learning

Wifi campus , multimedia and interactive board teaching methods

6.3.3 Examination and Evaluation

As per the govt academic calendar monthly test quarterly, half yearly and model tests are conducted and answer books are evaluated

6.3.4 Research and Development

College does not have research centre status but faculty are doing research work with the collaboration of other research center

6.3.5 Library, ICT and physical infrastructure/ instrumentation

(1) All science lab , library, office and principal chamber are well equipped with computers.

(2) Extantion of its classrooms from RUSA fund

6.3.6 Human Resource Management

NA

6.3.7 Faculty and Staff recruitment

Appointed as per govt norms

6.3.8 Industry Interaction/ Collaboration

NIL

6.3.9 Admission of Students

Based on merit and following the reservation policy.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	‘ ‘UDAAN’ ’

‘ ‘UDAAN’ ’ - For the guidance and coaching of talented students to prepare for UPSC and PSC examan institution has been stabilised in the college in which the principal and the professor contribute 500 Rs/ month

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/ No	Agency	Yes/ No	Authority
Academic	Yes	Govt.	Yes	Principal
Administrative	Yes	Govt.	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

College is not authorised to make changes in the examination system. It is tackled by the university to which the college is affiliated.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

Alumni support college activities and its development

6.12 Activities and support from the Parent - Teacher Association

Time to time PTA meetings is held and makes the parents aware the status of their ward

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation, Plastic free zone, use of biodegradable products.

Criterion - VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1) Study material provided through internet.

2) **Vriksh Mitra Scheme** was introduced by contributing plant and tree guard by every staff member in their name.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

At the beginning of the year various committees are formed and throughout the year given responsibilities were executed and completed successfully.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

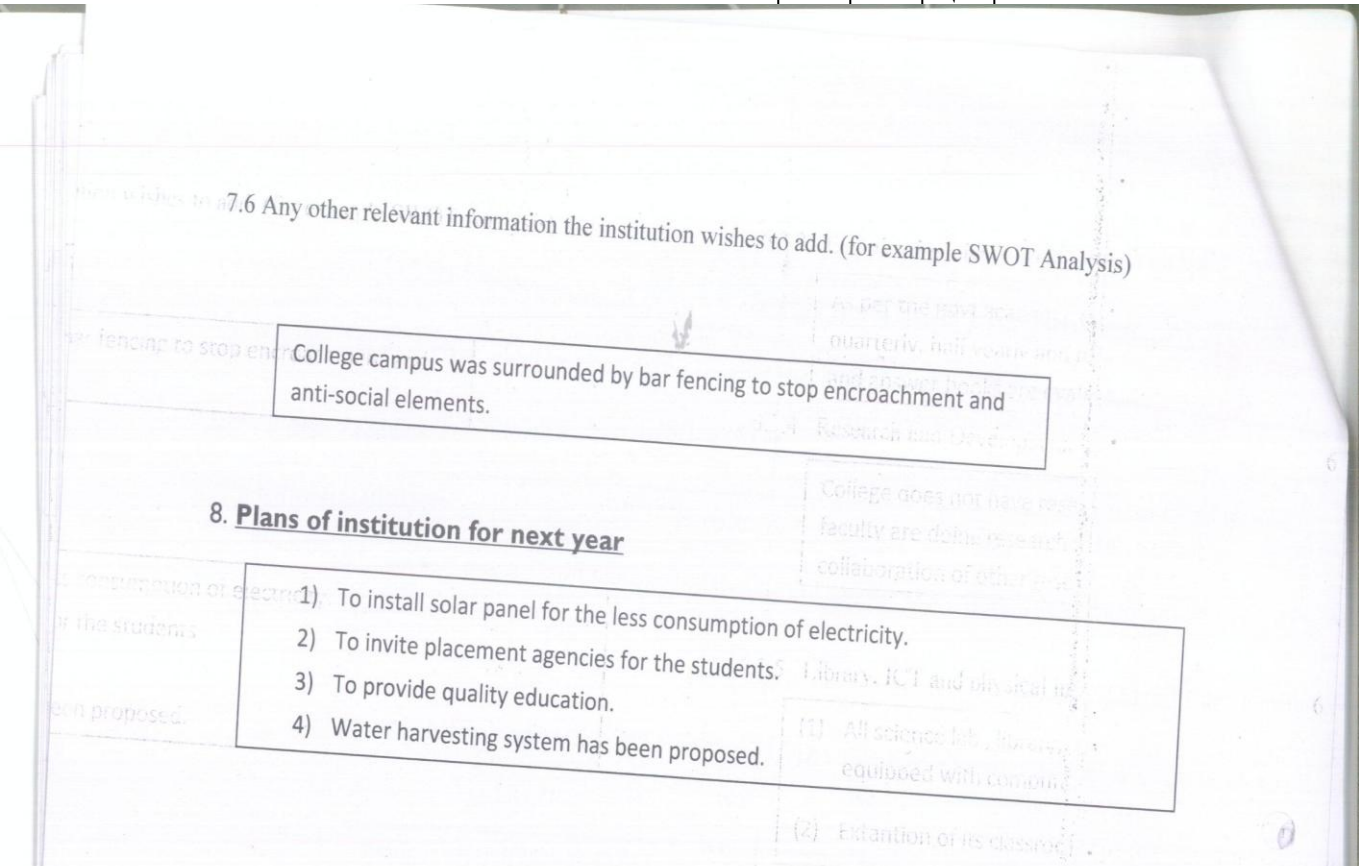
- 1) Summer internship program for **Swachh Bharat Mission** was implemented as per govt order and students adopted nearby village PATORA.
- 2) Neki ki diwar - It is help the poor and needy students of the college only. In this program old/new cloths utensils water bottle etc are exhibited in counter

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

Vriksh Mitra Scheme was introduced by contributing plant and tree guard by every staff member in their name.

7.5 Whether environmental audit was conducted? Yes No



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

College campus was surrounded by bar fencing to stop encroachment and anti-social elements.

8. Plans of institution for next year

- 1) To install solar panel for the less consumption of electricity.
- 2) To invite placement agencies for the students.
- 3) To provide quality education.
- 4) Water harvesting system has been proposed.

- GATE - Graduate Aptitude Test
NET - National Eligibility Test
PEI - Physical Education Institution
SAP - Special Assistance Programme
SF - Self Financing
SLET - State Level Eligibility Test
TEI - Teacher Education Institution
UPE - University with Potential Excellence
UPSC - Union Public Service Commission

FILE NO : 94255-53499

	OBC			MINORITY			TOTAL				
	Male	Third Gender	Total	Male	Female	Third Gender	Male	Female	Third Gender		
1			128				80	145		225	
2			140				68	157		225	
3			101				58	98		156	
4			61				50	50		100	
5			49				30	49		79	
6			41				32	32		64	
7			97				45	108		153	
8			67	2		2	19	85		104	
9			27	2		2	6	31		37	
10			15				4	16		20	
11			10				5	14		19	
12			9				6	10		16	
13			6				0	7		7	
14			14				8	12		20	
15			8				5	12		17	
16			10				6	13		19	
17			0				1	1		2	
18	6	0	783	0	4	0	4	423	840	0	1263

डॉ. महेशचन्द्र शर्मा
Principal
Govt. Dawoodjee J. Aram College
जिल्हा-उदा (डोगो) ४१११०७

वार्षिक परीक्षा परिणाम का विश्लेषण 2017-18

शासकीय महाविद्यालय का नाम :- शासकीय दानवीर तुलाराम स्नातकोत्तर महाविद्यालय उत्तई, जिला-दुर्ग (छ.ग.)

क्रं.	जिला	महाविद्यालय का नाम	कक्षा	विषय (स्नातकोत्तर कक्षाओं हेतु)	सम्मिलित नियमित विद्यार्थियों की संख्या	उत्तीर्ण विद्यार्थियों की संख्या	उत्तीर्ण विद्यार्थियों का प्रतिशत
1	2	3	4	5	6	7	8
1	दुर्ग	शासकीय दानवीर तुलाराम स्नातकोत्तर	बी.ए.-प्रथम		211	130	61.61
			बी.ए.-द्वितीय		198	170	85.86
			बी.ए.-तृतीय		184	170	92.39
			बी.कॉम-प्रथम		94	76	80.85
			बी.कॉम-द्वितीय		51	41	80.39
			बी.कॉम-तृतीय		59	21	35.59
			बी.एस.सी-प्रथम		170	89	52.35
			बी.एस.सी-द्वितीय		107	76	71.03
			बी.एस.सी-तृतीय		91	30	32.98



शासकीय दानवीर तुलाराम महाविद्यालय उतई, दुर्ग (छ0ग0)
सांस्कृतिक कैलेण्डर-2017-18

क्रं.	कार्यक्रम का नाम	तिथि	दिन	संबन्धित विभाग/समिति/प्रकोष्ठ
1	विश्व योग दिवस	21.06.2017	गुरुवार	क्रीडा विभाग/एन0सी0सी0/एन0एस0एस0 एवं महाविद्यालय परिवार
2	गुरु पूर्णिमा (व्यास जयंती)	09.07.2017	रविवार	हिन्दी विभाग एवं साहित्यिक एवं सांस्कृतिक परिषद्
3	विश्व जनसंख्या दिवस	11.07.2017	मंगलवार	वाणिज्य, अर्थशास्त्र एवं समाजशास्त्र विभाग
4	महाकवि गोस्वामी तुलसीदास जयंती	30.07.2017	रविवार	हिन्दी विभाग और साहित्यिक एवं सांस्कृतिक परिषद् (संयुक्त रूप से)
5	मुंशी प्रेमचन्द जयंती	31.07.2017	सोमवार	हिन्दी विभाग और साहित्यिक एवं सांस्कृतिक परिषद्
6	स्वतंत्रता दिवस	15.08.2017	मंगलवार	एन0सी0सी0, एन0एस0एस0 एवं क्रीडा विभाग (संयुक्त रूप से)
7	सद्भावना दिवस	20.08.2017	रविवार	एन0सी0सी0, एन0एस0एस0 एवं क्रीडा विभाग (संयुक्त रूप से)
8	आचार्य अर्चना पर्व (शिक्षक सम्मान प्रसंग)	05.09.2017	मंगलवार	विद्यार्थी समूह, एन0एस0एस0 और साहित्यिक एवं सांस्कृतिक परिषद् (संयुक्त रूप से)
9	विश्व साक्षरता दिवस	10.09.2017	रविवार	राष्ट्रीय सेवा योजना
10	राष्ट्रभाषा गौरव प्रसंग	14.09.2017	गुरुवार	हिन्दी विभाग
11	विश्व ओजोन दिवस	16.09.2017	शनिवार	विज्ञान संकाय (संयुक्त रूप से)
12	राष्ट्रीय सेवा योजना दिवस	24.09.2017	रविवार	एन0एस0एस0
13	विश्व वृद्धजन समादर दिवस एवं स्वैच्छिक रक्तदान दिवस	01.10.2017	रविवार	समाजशास्त्र विभाग, एन0सी0सी0, एन0एस0एस0 (संयुक्त रूप से)
14	महात्मा गाँधी जन्म दिवस	02.10.2017	सोमवार	राजनीति शास्त्र विभाग, साहित्यिक एवं सांस्कृतिक परिषद्
15	भारतीय नौसेना दिवस			

